

COLWINSTON COMMUNITY COUNCIL

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MINUTES OF THE MEETING HELD IN THE SYCAMORE TREE INN
COLWINSTON ON Monday 18th February 2019 at 7pm

1. Attendance

Cllrs: Cllr P Graham-Woollard (Chairman)
Cllr E Lewis (Deputy Chairman)
Cllr C Roach
Cllr G Jones
Cllr B Morris
Cllr Savery
Cllr Lloyd

Apologies: PCSO A Stone, County Cllr Cave - VoGC

2. The Chairman opened the meeting at 7pm, welcomed Cllr Lloyd and received no declarations of interest.

3. Presentation from: Youth Services, VoGC
Rhys Jones, Snr Youth Manager / Hannah Adams, Curriculum Dev Officer

Mr Rhys Jones and Miss Hannah Adams gave a brief overview of the services/resources available to support our local Youth Club. The VoGC currently pays for a member of staff to support the Youth Club. Youth Services carry out DBS checks on new staff FOC. The rent for using the Village Hall (by the Youth Club) can be paid by the VoGC one year in advance.

From 1st April, grants are available to support (Boys/Girls club – rural youth provision, through The Rural Communities Grant. Rhys Jones informed members that the Youth Club lead – Mr Conway Hawkins is already in discussion with Paul Glaze.

Mr Conway Hawkins is also in the process of setting up the Youth Club as a constituted body.

The Council fully supports Mr Conway Hawkins and offers help if required.

The Chairman thanked Rhys Jones and Hannah Adams for their time.

4. To receive the Minutes of the Ordinary Meeting held on 21st Jan 2019.

The minutes were signed off as a true and accurate record. This was proposed by Cllr Lewis, this was seconded by Cllr Morris, and agreed by all. Cllr Lewis to attach signed minutes to Colwinston Community Council website.

5. To consider any matters arising from those minutes not covered elsewhere in the agenda

Matters arising:

- **Proposed new Play Area** – The Chairman updated members that there would be a delay to the Play area project due to new drainage legislation. A

Sustainable Drainage System (SuDs) application is in process. This will delay the project by 7-8 weeks, giving a completion date during June/July 2019. Cllr Lloyd raised the current skate ramp in the park which was donated by Mrs Sheila Madge. Cllr Lewis informed Cllr Lloyd that Mrs Madge had been informed of the new Play Area and to view the new design on the Council's website.

For information - The VoGC will manage all planning, drainage issues and hold all funds in relation to the Playground project.

- **Vines adoption** – The Chairman updated members following his meeting with senior members of VoGC. A representative from The Vines is required to contact Persimmon (in writing) and ask them to determine from VoGC what is required to have the Vines adopted.

Action: Cllr Lewis to report progress at March meeting

- **Attenuation Basin at Heol Cae Pwll** – Representations have been made to the CC by the Residents of Heol Cae Pwll as to the Public Safety of the Attenuation Basin due to the lack of adequate fencing. An inspection by the Chairman also suggests that due to the very steep banks it is potentially an unsafe working area for Maintenance Staff and dangerous for young children. The attenuation basin currently has approx. 12" of clear standing water. As a result, the CC requests that the VoGC undertakes a joint site inspection. Residents have also been advised to raise their concerns with Redrow as until Heol Cae Pwll is adopted individual and site matters remain the Developers responsibility. The Chairman also met with a resident to discuss the potential hazards.

Action: Cllr Morris and Cllr Savery to approach residents for feedback and report back during March meeting.

- **Salt Bins** – Following the Chairman's discussion with the VoGC, an officer has visited Colwinston and the salt bins have now been filled. The VoGC is still required to number the bins.

Action: Clerk to chase VoGC.

- **Footpath outside Old School House** – The Chairman updated members on the completion of works by the VoGC, but raised concerns about the workmanship and keeping of the area. Many unfavourable comments have been made in regard to the poor quality and state of the recent repairs to the Footpath outside Old School House. These repairs are totally out of keeping with the Conservation Area Status of the area. A site inspection is requested in order to establish how this problem may be corrected.

Action: Chairman to meet with VoGC onsite.

- **Village Green** – Cllr Lloyd raised concerns due to the number of pedestrians who cross the village green in front of her property. Cllr Lloyd suggested a pathway across the green and knew a contractor who could carry out the work.

Action: Cllr Lloyd to forward details of contractor. Clerk to obtain another quote.

- **Tree Planting Programme** – Cllr Lewis reported to council that he had contacted Woodlands Trust and was informed that trees would be available to the CC but a plan for planting would be required. Target for planting is Nov 2019.

Action: Cllr Lewis to forward any responses received to the Clerk cc Chairman. Chairman to contact VoGC for advice on Hardwoods/Saplings.

- **Defibrillator Quotation** - No quote had been received from Welsh Hearts. It was agreed that the CC would pay for the electricity supply to the defibrillator attached to the Sycamore Tree Inn.

Action: Clerk to chase Welsh Hearts and report at March meeting.

- **Notice Board** – The Chairman showed members the quality of signwriting which would be used on the new Notice Board. Council members were happy with the sample and agreed to proceed with the completion of the Notice Board. The Chairman to discuss attaching the Notice Board to the existing fence, which is owned by Mr. and Mrs. Lloyd.

Action: Chairman to contact Mr Lloyd

- **Benches** – Cllr Morris requested that an additional back support should be added to the proposed benches. He informed members that fitting an additional support would give small children more support. Members also discussed Welsh translation. Members also suggested bins to be placed next to benches.

Action: Cllr Lewis to supply welsh translation.

Action: Chairman to contact Mr John Lloyd re wood for benches.

Action: VoGC to discuss litter bins with Chairman whilst on site visit to Old School house.

- **Superspeed Broadband** – Following information from the VoGC, the Chairman informed members that he had completed an application form with Openreach. It was discussed and agreed by members to inform residents of a potential upgrade/speed and the requirements to achieve this. Information will need to be obtained in relation to residents working from home etc. using the Village Newsletter. The Chairman informed members that Llangan had already received a full fibre optic upgrade. Colwinston only has fibre optic to the green BT box and has copper cable throughout the village which is corroding and reduces speed.

Action: Details to be confirmed at the March meeting

- **Dog Fouling** – Cllr Savery raised concerns again about the increase in Dog Fouling around the village.

Action: Cllr Savery to monitor over the coming weeks and report at the March meeting. Chairman to raise again in the Village Newsletter.

6. Public Session

No members of the public were present.

7. To consider Police matters

PCSO Stone informed the Clerk that there had been one reported crime of a domestic nature in the Colwinston area.

Cllr Jones informed members that he had spoken with the residents of Waterton Lodge and that they would be reporting the theft of the large flower pots which was raised in the Village Newsletter.

8. To consider County Councillor matters

CC Cave had previously submitted a comprehensive report.

9. Abandoned Vehicle – Church Car Park

The Clerk has informed the VoGC (via online form) about the abandoned vehicle and waiting a response on progress.

Action: Clerk to chase.

10. School update/S106 –Consultation period ends on March 15th 2019. S106 monies will be discussed following consultation. It is proposed by the VoGC that a two-storey school (210 pupil) will be built on the school playing field. A completion date of Sept 2021 has been given by the VoGC. The build cost approx. £4.5 million - 15% from S106 monies and 85% by WG. It is proposed that whilst the school is being built, children will use the Village Hall Field as their playing field. Consideration of the Western Power Sub Station location will also need to be included in the Planning application.

11. Colwinston Community Council Website / Facebook

Cllr Lewis to continue with updating CC website and Facebook page. It was agreed that the following documents should be uploaded onto website:

- Minutes of CCC meetings
- Agenda (3 days prior to next meeting)
- School Consultation Documents
- Contact details of Council members
- New play area
- Photos of events
- Refuse collection dates
- Road Repairs

This was proposed by Cllr Roach, seconded by Cllr Jones and agreed by all.

Action: Clerk to forward Cllr Lewis minutes of January 2019 meeting. Cllr Lewis to add Agenda to Council Website 3 days prior to Council Meeting as per protocol. Cllr Lewis to add website link to Facebook page.

12. Finance Officers report

It was discussed by the Council that Mrs. Jo Howell to continue as Consulting Finance Officer and continue monitoring and maintaining CCC finances. Cllr Morris to continue as Honorary Treasurer and Cllr Roach to continue as Honorary Clerk and Officer to the Council. This was proposed by Cllr Savery, seconded by Cllr Lewis and agreed by all. The Chairman together with Jo Howell and Cllr Morris met on Friday 15th Feb to discuss finance procedures and finance maintenance.

The Chairman clarified that he had formalised the situation with the electoral services at the VoGC.

The following financial payments were made by cheque:

Cllr Roach - Printer Cartridges - Clerk duties	£27.00
Cllr Graham -Woollard – sign writing cost	£85.00
OVW - Cllr Jones Finance training	£40.00
Cllr Morris - Excel Programme Office Package - Treasurer	£79.99
Cllr Morris - travel expenses, OVW meeting, Training Barry	£21.60

Action: Cllr Morris to send cheque to OVW.

It was discussed that financial support to St Michaels Church increase from £500 to £750 during 2019-2020. This money to be used exclusively in the Churchyard. This was proposed by the Chairman, seconded by Cllr Morris and agreed by all.

13. Planning Matters

2019/00086/LBC - Pwlllywrach, Colwinston – demolition of conservatory
2019/00067/FUL - Lower House Farm, Colwinston – single storey side extension/porch

Action: Members to forward any observations to Clerk

14. To consider any correspondence and associated replies required

The Clerk confirmed that all correspondence received had been actioned as required.

- Internal Auditor – Clerk reported that an Internal Auditor had been appointed (verbally) An engagement letter to be sent to Mr Alec Davies (Mr Alec Davies was recommended by Mrs Jo Howell). Mr Davies to carry out audit following our AGM in May.

15. Councillors' reports

The Chairman reported that the Public Art would be in situ early March. This piece of art would be located on the green verge at the entrance of Heol Cae Pwll.

DATE OF NEXT MEETING

The next meeting of the Community Council will be on:
Monday 25th March 2019 at 7pm at the Village Hall, Committee Room.

The meeting was closed at 10.04pm.

Cllr Peter Graham-Woollard/Chairman

Cllr Christine Roach/Temporary Honorary Clerk

Date 28.03.2019

COLWINSTON COMMUNITY COUNCIL